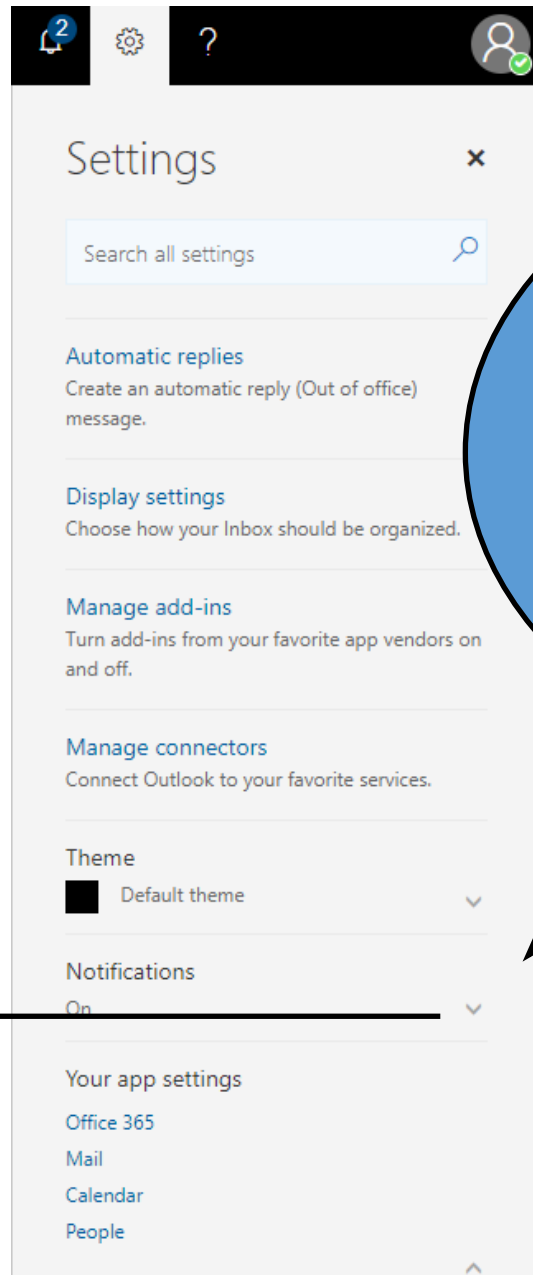
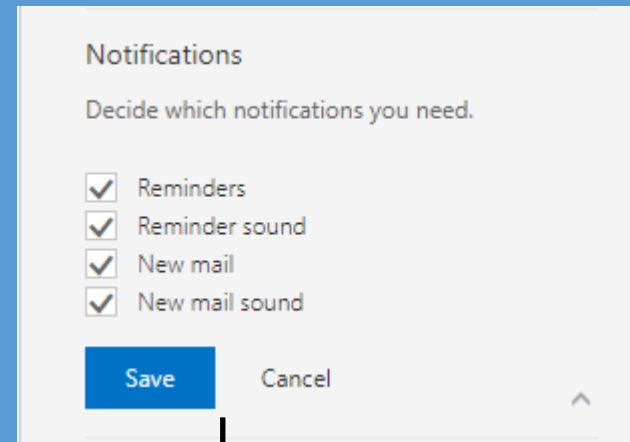


# How to change notifications in Office 365 Outlook

1. Click the settings icon.



2. Click the Notifications dropdown arrow.



3. Uncheck the notifications that you wish to disable. Click Save.