

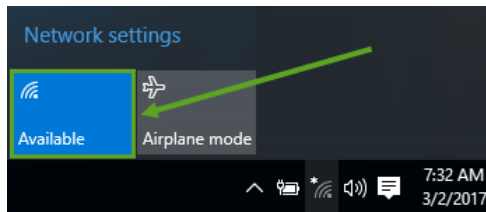
Connecting Personal Devices to the CCSD Guest Wireless Network (Windows 10)

The following are directions for connecting your PERSONAL Windows 10 device (Surface, Laptop) to the CCSD Guest Wireless Network.

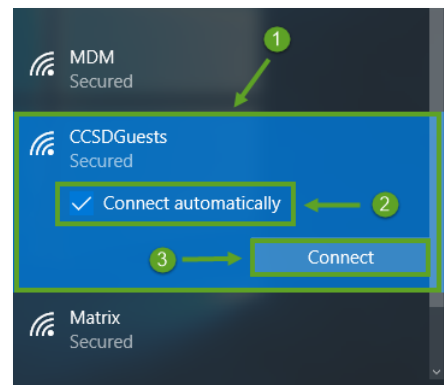
1. From your device's desktop, select the **Wi-Fi** icon located on the bottom right of your screen.



2. Ensure that Wi-Fi is turned **ON**.

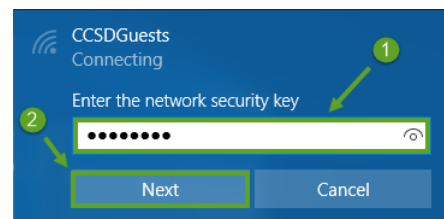


3. Select the **CCSDGuest** network, check the 'Connect Automatically' box then click **Connect**.



4. You will need to enter the password provided by your local school's Library Media Specialist, Lab Manager, or School Administrator.

Once entered, press **Next**.

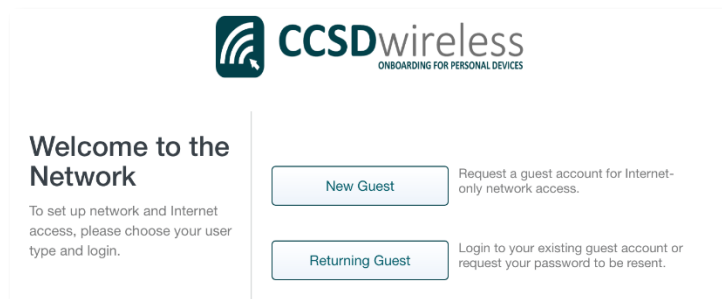


5. If Windows does not automatically launch a web session, open a web browser (i.e. Edge, Chrome Internet Explorer) and navigate to www.cobbk12.org.



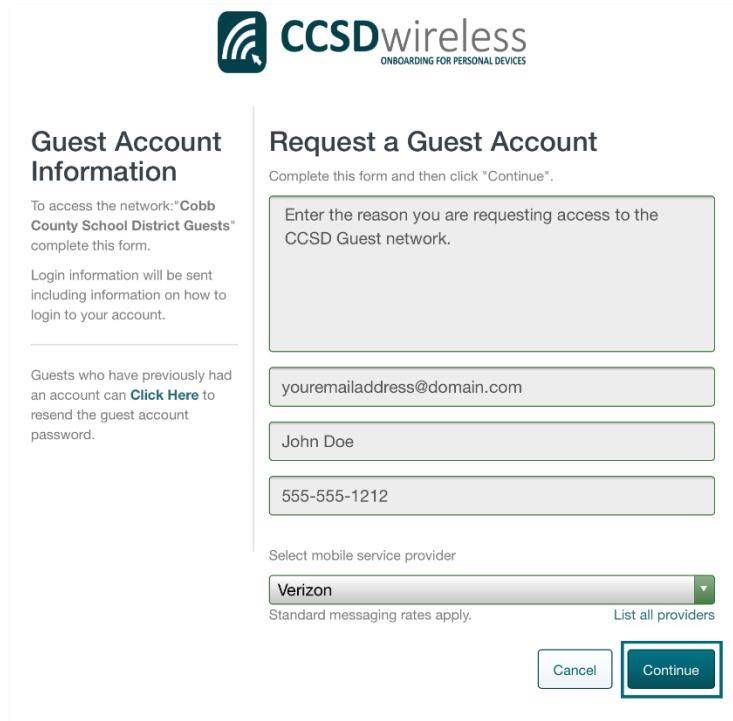
6. If you have **NOT** registered for a Guest Account DURING THE CURRENT SCHOOL YEAR, select **New Guest**. If you received your Guest credentials during a previous visit, select **Returning Guest** and continue at Step 9.

Note: Guest Accounts MUST be renewed every year beginning July 1st.



7. Complete all of the requested information consisting of:
 - a. The reason for requesting access
 - b. Your valid email address
 - c. Your full name
 - d. Your mobile phone number
 - e. Your mobile service provider

After completing the form, select **Continue**.

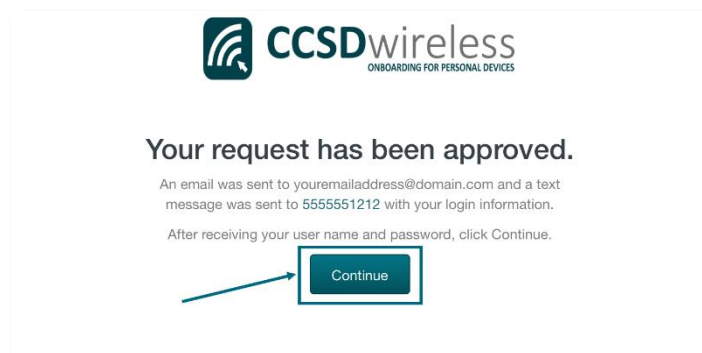


The screenshot shows the 'Request a Guest Account' form for CCSDwireless. The form is titled 'Request a Guest Account' and includes the following fields and instructions:

- Guest Account Information:** To access the network: "Cobb County School District Guests" complete this form. Login information will be sent including information on how to login to your account. Guests who have previously had an account can [Click Here](#) to resend the guest account password.
- Request a Guest Account:** Complete this form and then click "Continue".
- Reason for access:** Enter the reason you are requesting access to the CCSD Guest network.
- Email:** youremailaddress@domain.com
- Name:** John Doe
- Phone:** 555-555-1212
- Mobile Service Provider:** Select mobile service provider (Verizon is selected). Standard messaging rates apply. [List all providers](#)
- Buttons:** Cancel and Continue.

8. Verify that the correct email address and number has been submitted, then select **Continue**.

Note: You will receive an email and text message that contains your username and password.



The screenshot shows the confirmation page for CCSDwireless. The page is titled 'Your request has been approved.' and includes the following information:

- Confirmation:** Your request has been approved.
- Message:** An email was sent to youremailaddress@domain.com and a text message was sent to 5555551212 with your login information.
- Instruction:** After receiving your user name and password, click Continue.
- Button:** A blue 'Continue' button is highlighted with a red arrow.

9. Enter the email address and password that was sent to you.

Check the “*Acceptable Use Policy*” after reading the terms.

Select **Sign In**.



10. You will be re-directed to the *SSL Certificate Page*.

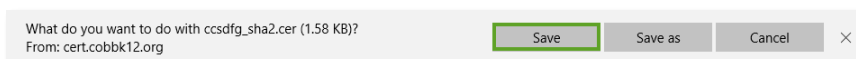
Click on the **gold key**.

Do not leave this site without first installing the CCSD-issued SSL Certificate!

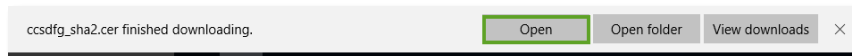
It will be required to experience error-free surfing at secured HTTPS sites while on the CCSD Wireless Network.



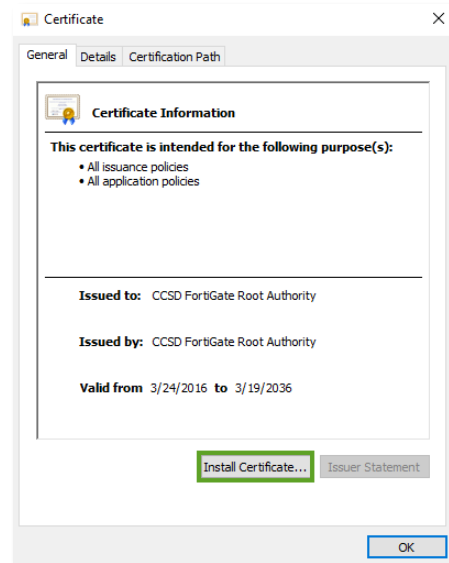
11. Click **Save** to download and save the certificate to your local machine.



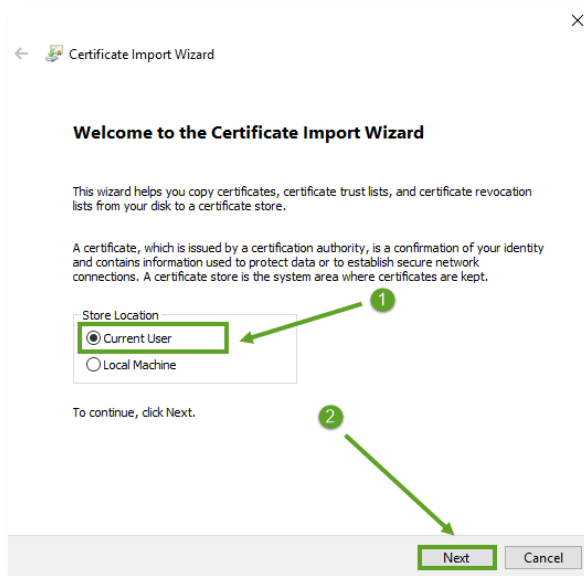
12. Click **Open** to launch the installer program.



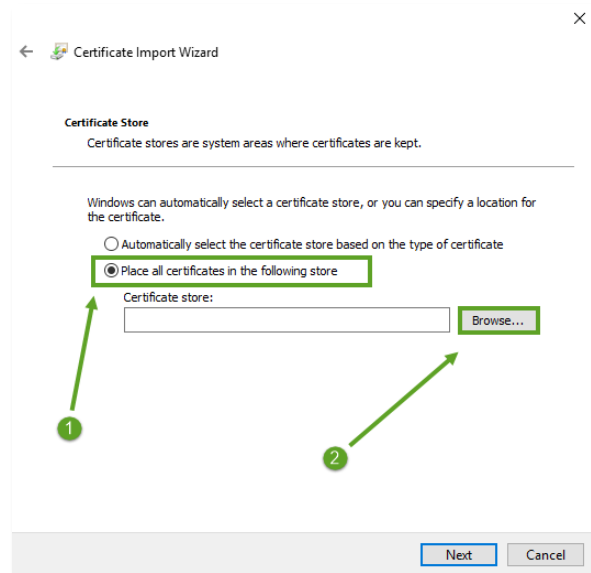
13. Click **Install Certificate** to import the certificate to your machine's registry.



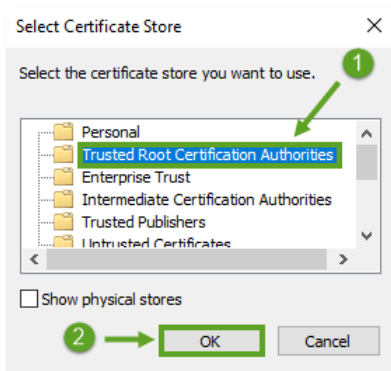
14. Select '*Current User*' then click **Next**.



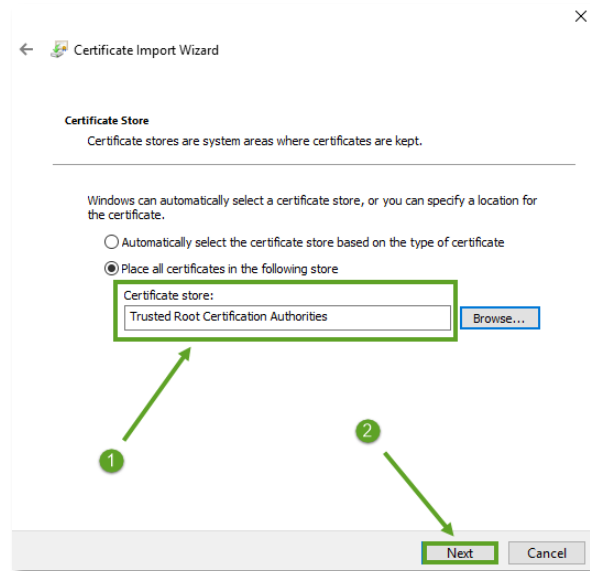
15. Select '*Place all certificates in the following store*' then click **Browse...**



16. Select '*Trusted Root Certification Authorities*' then click **OK**.



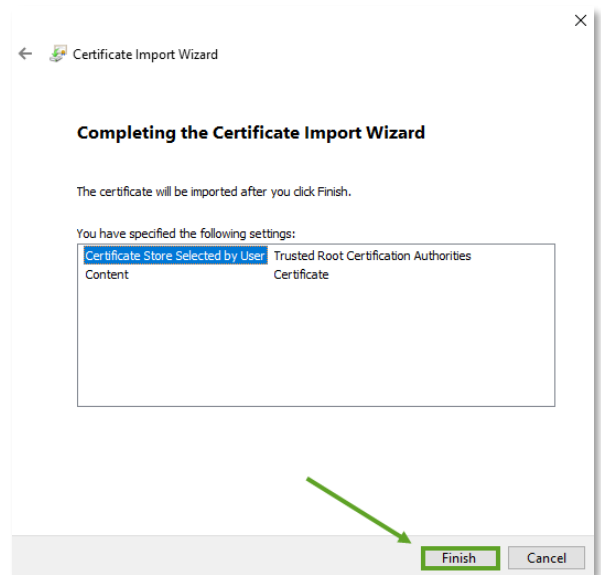
17. Ensure that *'Trusted Root Certification Authorities'* appears in the Certificate Store dialog box, then click **Next**.



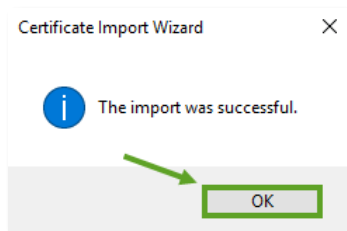
18. When provided with the Security Warning, click **Yes**.



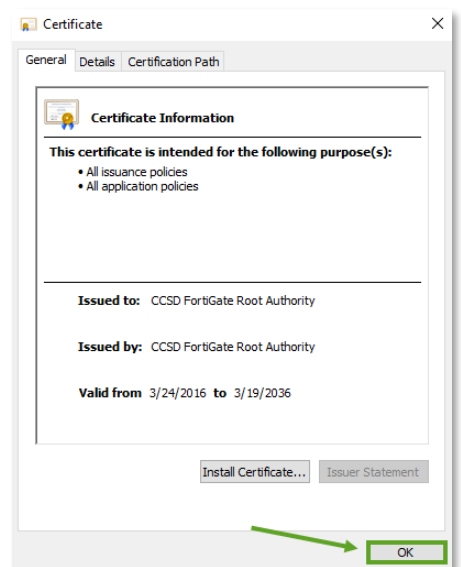
19. To complete the certificate import, click **Finish**.



20. Click **OK**.



21. To close the *Certificate Import Wizard*, click **OK**.





22. Navigate to a secure HTTPS site like www.yahoo.com, www.google.com or www.bing.com. Verify that the page displays properly.

23. Please contact the front office if you encounter any issues connecting to the CCSDGuests network.