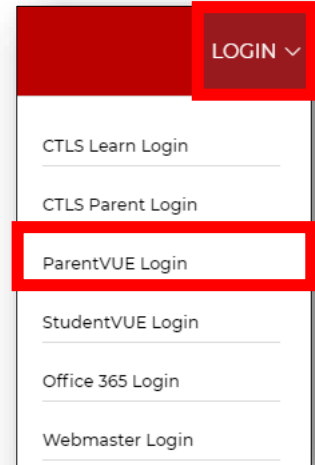


How Parents Find Student Office 365 Username and Password in ParentVue

These directions outline how parents can obtain their child's Office 365 username using ParentVUE.

Note: In order to access ParentVUE, the enrolling adult must have previously obtained login credentials from the local school. This must be done in person and requires photo ID.

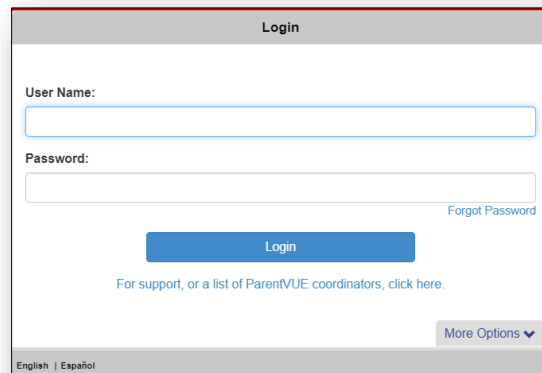
1. Go to www.cobbk12.org.
2. Click the **Login** menu and select **ParentVUE Login**.



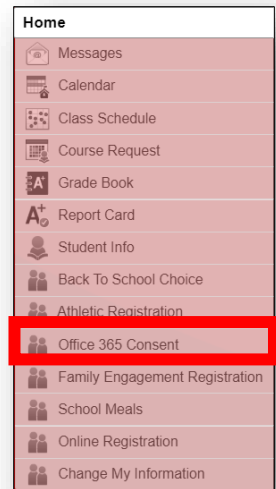
3. Click **I am a parent** button.



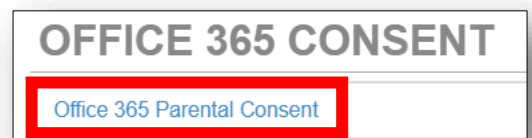
4. Enter your **parent login credentials**.



- On the menu on the left side of the ParentVUE page, click **Office 365 Consent**.



- A link for Office 365 Parental consent will appear. Click the **link** provided.



- The student's Office 365 username and password information will appear near the top of the web page.

Student Username Format:

firstname.lastname@students.cobbk12.org

A screenshot of a webpage titled "OFFICE 365 FOR CCSD STUDENTS". At the top left is the "ONE TEAM ONE GOAL" logo. Below the title, there is a red box containing the text "@students.cobbk12.org". Below that, a yellow box contains the text "Your child's password is the same password used on a Cobb County School District computer." The page includes instructions for logging in and using Office 365 tools, along with icons for Word, Excel, PowerPoint, and OneNote. At the bottom, there are several promotional tiles for cloud storage, collaboration, and other services.