

IPADS

From Carton to Classroom



PURCHASE

Chose desired iPad and case cover from Bid List.
(Bookkeeper/Admin)

DELIVERY

Unbox iPad cases and account for item delivery but do not unbox iPads.
(Bookkeeper/Admin)



CCSD TAG/TITLE 1 TAG

Contact property control to tag each iPad. If purchased by Title 1- Contact Title 1 Rep to number and record for inventory.
(Bookkeeper/Property Control/Title 1 Rep)

CASES/INSTALLATION

Place a case on each iPad.
(Local Tech, iPad Contact, TTIS)
Contact Tech Support to enroll in MDM and install LANrev Safe and LANrev Apps.
(Local Tech)



APPLE ID AND GMAIL ACCOUNT



Use most current InTech Department instructions to create and document the Apple ID and Gmail Account.
(*iPad Contact, TTIS*)

SETTINGS RESTRICTIONS/ INSTALLING APPS

Use most current InTech Department instructions to apply restrictions.

(*iPad Contact, TTIS*)

Install apps from LANrev Apps or App Store.

(*iPad Contact, TTIS*)



* iPad Contact person could be the media specialist or other staff member designated to maintain iPads.



TechnologyServices

INSTRUCTIONAL TECHNOLOGY