

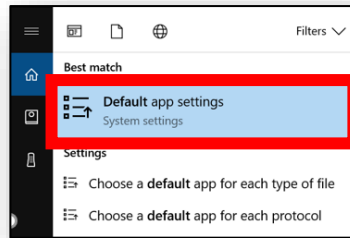
Changing OneNote 2016 Default Settings to OneNote App

These directions explain how to change your OneNote default settings to open OneNote Notebooks in the OneNote App.

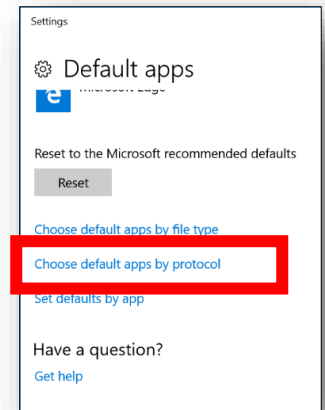
1. In the bottom left of your screen, type **Default App Settings** in the search box.



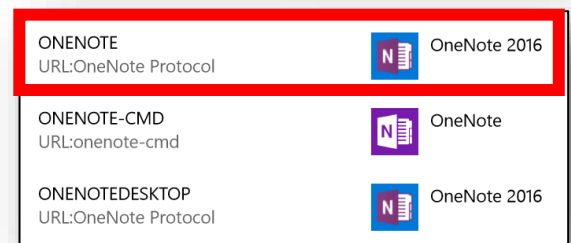
2. Click on **Default app settings**.



3. Scroll to the bottom of the screen. Select **Choose default apps by protocol**.



4. Scroll down the file list and look on the left for ONENOTE URL: OneNote Protocol. Click on the **OneNote 2016** icon across from ONENOTE URL: OneNote Protocol.



5. Then choose **OneNote**.

Note: This will now allow you to open OneNote Notebooks from the online version to OneNote App instead of the OneNote 2016.

