

Setting Up Recordex Simplicity Document Camera with Skype

These directions explain how to set up the Recordex Simplicity Document Camera as the default with Skype.

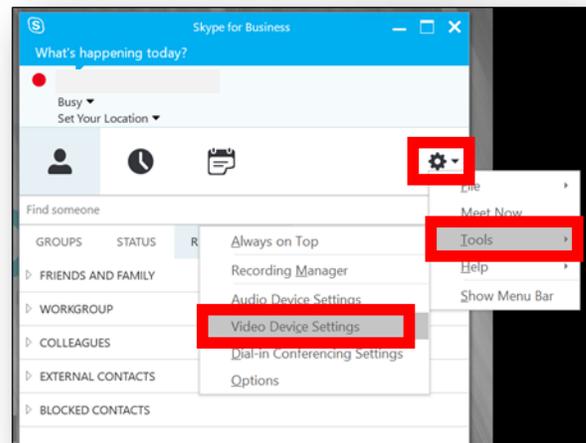
1. Plug the Recordex Simplicity Document Camera into your docking station or computer, and power it on.

2. Open **Skype for Business**.

Note: If needed, sign in with your CCSD email address and password.



3. Click on the **settings cog**, select **Tools**, and select **Video Device Settings**.



4. Select **RecordexUSA** from the drop down camera selection menu.

Note: If using the Recordex Simplicity Camera to show students, flip the camera to the up position and click the Flip button below the Power button on the camera's base to correct camera position.

