

Microsoft Teams Meetings & Live Events	Stand-Alone Teams Meeting	Teams Meeting in a Channel	“Meet Now” Teams Meeting	Teams Live Event
Schedule in Outlook	Yes	No	No	No
Join in the Teams app	Yes	Yes	Yes	Yes
Join on the web/ in a browser	Yes, but you will only see one video screen at a time.	Yes, but you will only see one video screen at a time.	Yes, but you will only see one video screen at a time.	Yes, but you will only be able to join as a viewer/attendee.
Automatically adds meeting to calendar in Outlook when scheduled in Teams.	Yes	No, unless you are a guest in the channel. Members of a channel will need to be added to the meeting manually.	No	Yes, if you scheduled the live event or are invited as producer/presenter. Attendees receive a different invite link.
Join through call-in phone number (audio only)	Yes, but only with meeting scheduled by individual with an A5 license.	Yes, but only with meeting arranged by individual with an A5 license.	Yes, but only with meeting arranged by individual with an A5 license.	No – There is no phone number available for viewers/attendees.
Can I chat in the meeting?	Yes. The chat is found in the meeting AND in the chat list for Teams.	Yes. The chat is found in the channel for the meeting AND in the chat list for Teams. Non channel members can be invited, but NOT chat.	Yes. The chat is found in the “Meet Now” meeting. Non channel members CANNOT chat.	No, but viewers/attendees may ask questions through the Q&A section (if enabled).
Sharing files and/or documents (In meeting chat)	Yes, if you are invited to the meeting.	Yes, if you are a member of the channel and not a guest.	Yes, if you are a member of the team and not a guest.	Sort of. Presenters/Producers can share links in their announcements.